

NOTICE INVITING TENDERS

Sealed tenders / quotations are invited for supply and installation of Brand New **125 KVA Soundless/Sound proof, CPCB compliant acoustic canopy ,Compact, factory assembled DG Set** of reputed make on **MONTHLY HIRE** Basis to cater the power load and providing DG Backup at **Ground floor area, A.O.Patna building (covering all Lifts, Staff & Officer's Canteen, Staff & Officer's Association office, Angan Area departments including ITS & Conference area and other critical areas).**

1. Approved Brand: KIRLOSKAR, ASHOK LEYLAND, EICHER, MAHINDRA, CUMMINS, GREAVES

2. The minimum criteria for participation in the bid are as under:

- i) The vendor must have minimum three (03) years experiences in operation of **125 KVA generator set or above** on hiring basis in PSUs or Government organizations.
- ii) Applicant vendor should be an Income Tax Assesses with PAN No.
- iii) The vendor must have adequate knowledge of generator set and manpower for handle in case of breakdown of generator set.
- iv) The bidder must not be related to any staff member or close relative of staff of SBI.

The Bank will have the right to relax the minimum pre-qualification criteria in exceptional circumstances.

The details of the Tender are as under:-

S No.	Description	Details
1	Name of work	Hiring of 125 KVA Acoustic type (Soundless) Diesel Generator set for Ground floor area, A.O.Patna building (covering all Lifts, Staff & Officer's Canteen, Staff & Officer's Association office, 1 st floor Angan Area departments including ITS & 50 % Conference area and other critical areas).
2	Time allowed for providing DG set	30 days
3	Cost of Tender Papers	Nil
4	Earnest Money Deposit(EMD)	Rs.20,000/- by way of Demand Draft in favour of "State Bank of India ,AO Patna"
5	Date of issue of Tender Documents	28.10.2021 to 17.11.2021 from Administrative Office, Patna or can be downloaded from Bank's website www.sbi.co.in under 'Procurement News' section

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6	Address at which tenders are to be submitted	SBI Administrative Office , Patna 1 st Floor, Administrative Office Building, J.C.Road, Patna-800001.
7	Last date and time of submission of Bids.	17.11.2021 Up to 3.00 P.M.
8	Date and time of opening of Tenders	17.11.2021 at 03:30 PM ,at the above address in presence of the vendors or their authorized representative who desires to be present.
9	Terms of Payment	Monthly bill will be paid on production of bill. No Advance will be paid.
10	Validity of Tender	90 days from the date of opening of price bid
11	Information Regarding Submission of Tenders	<p>Vendors should submit Technical and Price bids in 02 (two) separate sealed cover and super scribed with the name of the work. Both the Technical and Price bid should be in a separate large envelope sealed and super scribed with the name of the work.</p> <p><u>Technical bid:</u> Technical bid should contain the following :-</p> <ul style="list-style-type: none">(i) EMD.(ii) PAN No. copy.(iii) GST Registration copy (if any).(iii) Experience certificate/proof of experience.(iv) All tender papers should be duly signed & stamped by the vendor. <p>Without any one of the above documents in the Technical bid, the Tender will be rejected and price bid will be returned without being opened.</p> <p><u>Financial/Price Bid/Item wise BOQ :</u> Vendor should submit the price bid in a separate sealed envelope. The price bid/Item wise BOQ should only contain the priced offers and general rebate (if any). Any condition in the price bid/BOQ will be liable for rejection of tender.</p>

Deputy General Manager (B&O)
SBI, Administrative Office, Patna

Signature with Seal of the Bidder

GENERAL TERMS & CONDITIONS

1. **Supply of Generator set**: The generator set supplied should be brand new **125 KVA**, Acoustic type (Soundless), Three phase, CPCB compliant acoustic canopy type and make as under:

KIRLOSKAR, ASHOK LEYLAND, EICHER, MAHINDRA, CUMMINS, GREAVES

2. The generator should have hour meter, volt meter, ammeter, frequency meter, RPM meter and MCCB of suitable rating.

3. The vendor will have to supply and lay suitable length, size & capacity of armoured Aluminium cable for connection from generator to Bank's change over.

4. The generator should be placed in the premises of Bank as ear marked by the Office.

5. Vendor will have to operate the generator set from **9.00 A.M. to 9.00 P.M.** on all working days as well as beyond the timings mentioned as per requirement of the Bank without any extra cost. In case of requirement of the Bank the vendor have to operate the generator set on Sundays and Holidays also. Qualified operator(s) shall be provided by the contractor including on Sundays and holidays on his own cost. No any extra compensation will be paid in for operation on Sundays and Holidays.

6. Operation also includes topping of fuel, changeover operations etc., Wherever Auto Main Failure (AMF) is provided, the contractor to monitor on regular basis, the fuel level, topping if required and provide a operator in case of AMF failure. No additional charges will be paid for the same.

7. No additional rent or operator charges will be paid for operation on any holidays and weekends, if required. .

5. The Contractor will comply with all the applicable labour laws, rules and regulations relating to P.F. Act including the payment of P.F. contribution, Payment of Bonus Act, Minimum Wages Act, Workmen's Compensation Act, ESI, CL(R&A) Act, Essential Commodities Act, Migrant Labour Act and or such other Acts or Laws or regulations passed by the Central & State, Municipal and Local Government agency or authority, including T.D.S. as per Income Tax Act, applicable from time to time. The Contractor shall be responsible for maintaining record pertaining to payment of Wages Act and also for depositing the P.F. contributions, if required, with authorities concerned.

8. The Contractor shall be responsible for proper maintenance of Registers, log books etc. as required under the applicable laws / statutory provisions and' or Rules / Regulations framed there under.

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9.The Contractor shall be responsible for all the claims of the employees of the Contractor and shall not make and claim whatsoever against the Bank. The Contractor's workmen will not have any right whatsoever to get absorbed in the Bank. The Contractor shall be responsible for all statutory requirements e.g. ESI, PF, labour registrations, Insurance coverage etc. The operator is responsible for compliance of all the rules & safety regulations etc.

10. The Contractor shall engage fully trained and adequately experienced workmen, who are medically fit. They should be free from any contagious diseases. The Insurance for the workmen shall be arranged by the contractor and ensure that the operator shall be well mannered and properly dressed with shoes etc.

11. The Contractor shall obtain adequate insurance policy / policies in respect of his workmen to be engaged for the work, towards meeting the liability of compensation arising out of death / injury / disablement at work etc.

12. The Contractor shall bear all the costs and expenses in respect of all charges, including stamp duty etc. for agreement and/or any other documents/agreements, which are required to be executed.

13. All necessary tools like clamp meter, drilling machines and pliers and other essential tools for effective maintenance of the Diesel Generator equipments shall be provided by the contractor.

14. Contractor shall arrange for comprehensive maintenance of their Diesel Generator set as prescribed by the supplier for reducing the breakdowns to the minimum and for uninterrupted operation of Diesel Generator set.

15. All the maintenance expenses including replacement of spares for the Diesel Generator set along with periodic replacement of lube oil shall be borne by the contractor.

16. The Contractor /owner of the Diesel Generator set has to arrange at their own cost all necessary approval from Government of Bihar/CPCB or any other Statutory body including environmental clearance, if required, for installation and running of Diesel Generator set at respective sites.

17. The contractor shall arrange for diesel and the cost will be reimbursed to them along with the transportation charges on an actual basis on production of receipt / Bill duly certified by the Officer in Charge/Engineer . The vendor has to maintain the power cut, duration of operation of generator set log sheet in a register and to be counter signed daily with the Officer –In-Charge/Engineer.

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18. Owner / Contractor of Diesel Generator set has to keep the diesel in safe custody under proper care at the site and has to ensure the safety of the location.

19. Owner / Contractor of the Diesel Generator set has to bear the installation / transportation charges of Diesel Generator set.

20. Owner / Contractor of the Diesel Generator set has to maintain a log book at the site to record the following :

i) Hour meter reading.

ii) Time for which the generator was operational (generator off and on timings).

iii) No. of Units Generated through DG Set

iv) Consumption of diesel.

The log book shall be submitted to the officer-in charge as and when called upon by the Officer-in charge.

21. The generator downtime shall be kept to all care shall be taken so that the downtime of DG Set is kept minimum. During the currency of the Contract, Maximum permissible frequency of failures in a month:

(a) Once for approximately one hour

(b) Four times for approximately half hour

In case of major break downs; standby arrangement shall be made within 24 hours from the time of breakdown. In case of poor performance/ non performance of DG set taken on hire, the penalty (twice hiring charges) per day may be deducted from the hiring charges for the month

22. 5 % of annual contract value shall be kept as retention money (Performance Guaranty) during the contract period, which will be forfeited in case of poor performance or non performance. Any of the deliverables not being delivered for more than 2 days in a quarter would mean "poor performance".

23. The contractor / firm shall be held responsible for any misdeeds / misbehaviour of their employees within the premises.

24. Self start Battery condition shall be well maintained for trouble free operation.

25. In respect of all labour employed directly or indirectly on the work for the performance of the contractor's part of work, the contractor at his own expense, will arrange for the safety provisions as per the statutory provisions, B.I.S

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recommendations, factory act, workman's compensation act, CPWD code and instructions issued from time to time. The contractor shall provide necessary barriers, warning signals and other safety measures while executing the work wherever necessary so as to avoid accident. The Bank shall not be responsible for any accident occurred or damage incurred or claims arising there from during the execution of work. The contractor shall also provide all insurance including third party insurance as may be necessary to cover the risk.

26. As per the prevailing guidelines of the State/ Central Govt. (e.g. Pollution Control Board, Electrical Inspector and Power Distribution Company etc) .the permission for installations of DG sets should be obtained and kept with the Bank. The statutory fees shall be paid by the Bank but the arrangement and liaisoning with the concerned Govt. Departments shall be under the scope of the Contractor. Wherever applicable, the Electricity tax for Generation of Energy based on number of Units Generated, should be paid to the Concerned Energy Deptt. / Electrical Inspectorate, Electrical safety Deptt.

27. LOCAL REGULATIONS, BYE-LAWS, IER, ETC.:

The approval / clearance for installation of DG Set from Central Pollution Control Board/ State Pollution Control Board / Local Bodies/ State Electricity Board/ other Licensing Authorities as required will be obtained by the supplier/ contractor. The Diesel Generator installation is generally governed by the following regulations:

- a) Indian Electricity Rules 1910
- b) Local Regulations
- c) Pollution control rules (State /Union Govt. Rules)
- d) Electricity board (State / Union Govt. Rules)

The supplier shall be responsible for preparation of all applications, submission of applications, follow-up, inspection and obtaining & delivering NOC from various authorities concerned. The payment of demand notices of the various statutory bodies shall be made by the State Bank of India. The original payment receipt shall be logged with State Bank of India.

State Bank of India, will only affix signatures and furnish fees to be paid for local authorities' inspection, etc. It must be clearly understood that the installation will not

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be taken over by State Bank of India even after commissioning unless approval/ clearance from concerned authorities are furnished.

28. The Hire charges quoted shall be inclusive of all taxes including service tax, duties, operator charges, night duty allowances, Overtime charges etc.. Bank will pay the hiring charges at monthly intervals.

30. The initial period of contract is for 3 years period and renewable for further period of maximum 3 years, subject to satisfactory services.

31. If the service of the vendor is found unsatisfactory Bank reserves the right to terminate the contract with one month prior notice.

32. The vendors are requested to visit and assess the site before quoting the rate in the tender.

33. Conditional tenders are liable to be rejected.

36. Bank reserves the right to accept or reject any or all the tenders received without assigning any reason whatsoever.

37. Interested vendors may submit the following documents, duly signed, in the prescribed format placed in

Envelop-I marked as **“Technical Bid”**.

- i) **Earnest Money Deposit (EMD)**
- ii) **Tender notice (this is the document you are reading now)**
- iii) **General Terms and Conditions**
- iv) **Technical Bid (Part-A)**

The **Price Bid** in the prescribed format should be placed in the **Envelop-II** marked as **“Price Bid”**.

The above-mentioned **Envelopes I and II** should be placed together in another envelope super-scribed as **“Tender for Hiring of 125 KVA diesel generator set for SBI, A.O.Patna Ground floor area(covering all Lifts, Staff & Officer’s Canteen,Staff & Officer’s Association office, Angan Area departments including ITS & 50 % Conference area and other critical areas).”**.

37.Applications complete in all respects should reach the Administrative Office, 1st Floor, Administrative Office Building, J.C.Road, Patna -800001. By 17.11.2021 upto 03:00 PM .Applications received after the said time and date will not be entertained.

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38. The Technical Bids contained in the Application Form will be opened on **17.11.2021 at 03:30 PM** , in the office of the Administrative Office, 1st Floor,, Administrative Office Building, J.C.Road,Patna -800001.The vendors may be present themselves or depute their representative to remain present during opening of the Technical Bid.

39. Evaluation of the Technical Bids will be carried out by a Committee of Bank Officers and the short-listed bidders will be intimated suitably. Thereafter, Price Bid will be opened only of technically qualified bidders only. Price bid of disqualified bidders will not be opened and will be returned to them. **L1 will be selected on the basis of lower cost charges [See Price Bid format].**

40.Mere fulfilment of the criteria does not necessarily ensure shortlisting. Bank reserves the right to reject any or all tenders,without assigning any reasons.

41. For queries,please contact: Mr.V.K.Vishwakarma,
Manager (Electrical)
Contact No: +91-9480358158

E-mail:

**The Deputy General Manager (B&O),
SBI, Administrative Office, Patna
1st Floor ,Administrative Office Building
J.C.Road, Patna-800001.**

Signature with Seal of the Bidder

PART – A

TECHNICAL BID

**HIRING OF 125 KVA ACOUSTIC TYPE (SOUNDLESS) DIESEL GENERATOR SET
AT SBI, ADMINISTRATIVE OFFICE , PATNA GROUND FLOOR**

1	Name of the Vendor	
2	Constitution i.e. proprietary, partnership or Company	
3	Address, telephone no, mobile no, fax no, email ID along with name of key persons	
4	Year of Establishment	
6	PAN No. (attach copy)	
6	GST No. (if any, attach copy)	
7	Details of Generators operated in Govt. / Semi Govt. / Public Sector / Pvt. Sector during last 3 years (Attach Performance certificate/proof from the user)	

Date:
Place:

Signature with Seal of the Bidder

PART – B

Price Bid

TENDER DOCUMENT

Sealed tender / quotation for hiring of one (1) no. Brand new 125 KVA Acoustic Type (Soundless) D.G. set for SBI, ADMINISTRATIVE OFFICE , PATNA GROUND FLOOR (Exclusive of GST).

PART 'B' SHALL BE OPENED ONLY FOR THE BIDDERS SHORT-LISTED IN TECHNICAL BID.

1	Name of the Vendor	
2	Postal Address with Telephone / Mobile no and e-mail.	
3	Make of DG set	
4	Monthly Hiring Charges of 125 KVA DG Set including operator's charges in Rupees	
5	Fuel Consumption (in Litres per hour)	
6	Cost of Diesel per litre (Assume cost of diesel @ Rs.80/-)	
7	Total Monthly cost = (Sl.no.4) + (Sl.no.5 X 30 X Sl.no.6) Calculation for evaluating L-1 tender [Per month value of tender = (Monthly hiring charges) + (Fuel consumption in litres per hour x Average monthly running of 30 hours x per litre cost of diesel)]	

Cost of Diesel and 30 hours running have been considered only for calculation for deciding L1 tender only.

GST will be paid as per Govt. norms.

Date:

Place:

Signature with Seal of the Bidder